

Job description - Recruiter

Applicants must complete a job application form, which can be accessed [here](#)

We are seeking a talented Recruiter to join our team. The ideal candidate will be responsible for sourcing, attracting, and hiring candidates across various roles within the organisation.

Responsibilities - utilise social media management tools to attract potential candidates - build and maintain relationships with candidates and hiring managers - collaborate with the HR team to ensure a smooth recruitment process - generate leads for potential candidates

Skills - excellent communication skills - proficiency in social media management for recruitment purposes - strong relationship management skills

This is an in-office role working from our office in Estover, Plymouth.

Job Types: Full-time, permanent

Pay: £25,000 - £28,000 per year

Benefits:

- Casual dress
- Company events
- Company pension
- Cycle to work scheme
- Free parking
- Health and wellbeing programme
- On-site parking

Schedule:

- Monday to Friday

Ability to commute/relocate:

- Plymouth: reliably commute or plan to relocate before starting work (required)

Experience:

- Recruitment preferred: one year

Language:

- English (required)

Work authorisation:

- United Kingdom (required)

Location:

- Plymouth, Devon (preferred)

Work Location: In person